

SECTION 00020
INVITATION TO BID

Town of Griffith, Indiana

2021 Griffith Water Meter Replacement Projects

Sealed Bids for the Griffith Water Meter Replacement Projects will be received by the Town of Griffith Clerk-Treasurer, 111 North Broad Street, Griffith, IN 46319, until 1:00 P.M., local prevailing time, on Tuesday, October 26th, 2021. Bids submitted by mail should be sent to the address set forth in the immediately preceding sentence, and if a bid is mailed the post office or courier service becomes the agent of the bidder and not that of the Town of Griffith. No bids received by fax or email will be accepted. The Bids will be opened and read aloud on the same date, and at that same time. Any bids received later than the above time and date, to be determined in the sole and complete discretion of the Town of Griffith, will be returned unopened. Bids will be taken under review and advisement by the Town of Griffith, Indiana (the "Town"), following that time.

DESCRIPTION OF WORK: This project consists of the furnishing and/or installation of all equipment, labor and materials for water meter replacement for all residential meters in the Town, as set forth in the Project Documents.

Project Documents may be obtained beginning on Friday September 24th, 2021, ONLY at the Office of the Clerk-Treasurer, Town of Griffith, 111 North Broad Street, Griffith, IN 46319.

Bids shall be properly and completely executed on the Bid Form, and must be accompanied by an Indiana State Board of Accounts Form 96, signed copies of Addenda (if issued), and satisfactory bid security, as set forth in the Project Documents.

A certified or cashiers check payable to the Town or a bid bond in an amount equal to five (5) percent of the bid amount must accompany each bid. Bid security may be retained by the Town for a period of not-to-exceed sixty (60) days for all bidders and not-to-exceed ninety (90) days for the bidder given tentative award of Contract(s). The successful bidder will be required to provide separate Performance and Labor and Material Bonds, each in the amount of one hundred (100%) percent of the contract amount.

The successful bidder must be experienced in the construction of the type of facilities to be constructed under the contract for which a bid is submitted.

Each successful bidder including any and all levels of subcontractors, regardless of tier, as a condition of being awarded a contract or subcontract, shall be licensed with the Town.

Bidders shall complete and provide Indiana State Form 96 (non-Collusion affidavit) and provide Financial Statement which is to be submitted with their Bid.

A Non-Mandatory Pre-Bid conference will be held at the Griffith Town Hall, 111 North Broad Street, Griffith, IN 46319, on Friday October 8th, 2021 at 9:30 A.M. (local time) for all bidders.

The Town reserves the right to reject any and all bids for any reason or no reason at all or to waive any informalities in the bidding, should the Town deem it to be in the public interest to do so.

Town of Griffith

By: Gina Smith
Clerk-Treasurer